## TO TRANSFER NMLS LICENSE

- 1. Login to <a href="https://www.statemortgageregistry.com/Public/Login.aspx">https://www.statemortgageregistry.com/Public/Login.aspx</a>
- 2. Click FILING
- 3. Click COMPANY ACCESS
- 4. Click ADD
- 5. Enter NMLS# 254895
- 6. Click SEARCH
- 7. Pick applicable STATE license
- 8. Click ADD
- 9. FINISH

## TO ADD EMPLOYMENT

- 1. Click FILING
- 2. Click INDIVIDUAL
- 3. Click REQUEST NEW/UPDATE
- 4. Click EMPLOYMENT HISTORY
- 5. Click ADD
- 6. Fill out CORPORATE address at minimum

\*\*\*You will need to add a separate employment history for each location that you are SPONSORED in (branches)

Employer (company name):	GENERAL MORTGAGE CAPITAL CORPORATION
From: (MM/YYYY)	
	Check here if this is your current employed
To: (MM/YYYY)	
Position Held: (no abbreviations)	LOAN ORIGINATOR
Address:	1350 BAYSHORE HWY
	SUITE 740
City:	BURLINGAME
State:	California
Country / Province:	United States 🗸
Postal Code:	94010
Is the employment financial services-related?	● Yes ○ No

- 7. Click SAVE
- 8. Click ATTEST AND SUBMIT
- 9. SUBMIT FILING

The transfer will be completed when GMCC confirms thru NMLS.